

05/01/2023

ABN: 1000 XXXX XXXX

1/X George St, Sydney 2000 NSW

Re: *Laura Annette Baxley*

To whom it may concern,

I am writing this letter to verify that Laura A. Baxley is currently employed with XYZ Pty Ltd as a Digital Marketing Manager. She has been employed with us for three years and two months, and she is on a two-year full-time fixed contract.

Laura is a hard-working, reliable and honest employee.

Her gross salary is \$85,000 and her net salary is \$72,480. Laura A. Baxley's position is in high demand.

Should you have any questions, please do not hesitate to contact me on 0461 XXX XXX.

Kind regards,

(SIGN)

Justin Hamilton

Human Resources Manager

XYZ Pty Ltd